

**HURON UNIVERSITY COLLEGE
LONDON CANADA**

**Psychology 1001E (2017-18)
Introductory Psychology Laboratory Upgrade**

1.0 CALENDAR DESCRIPTION

This course is designed to provide students who have a credit in Psychology 1000 with the laboratory experience that is part of Psychology 1100E but not 1000. Successful completion of Psychology 1000 plus 1001E will be accepted as the equivalent of credit in Psychology 1100E for purposes of entry into courses and modules at Huron.

Prerequisite: at least 70% in Psychology 1000 and a 70% average in the 5.0 courses taken to fulfill first-year requirements.

Antirequisite: Psychology 1100E.
1.0 hours No Credit (Huron)

2.0 COURSE INFORMATION

Instructor: Department of Psychology

Office and Phone Number:

Acting Chair of Psychology (July-December), M. Cole, V118; 438-7224 ext. 223,
mcole@huron.uwo.ca
Chair of Psychology, C. Tsang, V119; 438-7224 ext. 260, ctsang33@huron.uwo.ca

Office Hours: As posted by your laboratory instructor

Time and Location of Laboratory: See the Timetable for the time and place of your chosen laboratory section

Course website: <http://owl.uwo.ca> {login & password = UWO login ID and password}

3.0 TEXTBOOKS

**Cole, M. R., Erdle, S., Heapy, N., & Tsang, C.D. (2017). *Introduction to Method in Psychology*. (Revised Seventh Edition). McGraw-Hill. (laboratory manual)

4.0 COURSE OBJECTIVES

By the end of the course students should have:

- Knowledge of research design and statistics.
- Ability to write research reports in APA style.

5.0 EVALUATION

Experimental Report (worth 40%)	due Monday Dec 4
Correlational Report (worth 50%)	due Monday April 2
Laboratory Attendance (worth 6%)	
Research Participation (worth 4%)	

*****In order for a student to successfully complete this course and deemed to have the equivalent of Psychology 1100E, a final grade of 70% must be achieved, with a minimum grade of 60% on each written report.**

Reports

Each report must be written in APA style and should be approximately 2000 words. Students will find general instructions for preparing the two reports in the Laboratory Manual. More-specific information relevant to each report will be provided on the course website on OWL. Individual laboratory instructors may impose additional requirements. At a minimum, students must include evidence of the calculation of statistical results with the hard copy of your report. **These calculations are to be separate from the report and any such material must not be submitted to turnitin.com.**

Students are required to submit one hard copy of each report through the mail slot in the door to Room V104 and one electronic copy of each report (either in MS Word or text format) to **turnitin.com**. **The submission to turnitin.com can only be done via the course website on OWL.** Students should be sure to retain the receipt they get from turnitin.com as it may be the only proof of submission. The hard copy will be marked and returned.

Both the hardcopy and the electronic copy are due at 12:00 Noon on the same day. Unless both the hard copy and the electronic copy are submitted by this deadline, the paper may be deemed late. The late penalty is 2 marks a day for up to 21 days (including weekends). Any report turned in later than the 21st day following the due date will receive a grade of zero. Extensions for reports are normally considered only before the fact and are normally only granted for medical reasons deemed acceptable by the Dean or his or her designate. Additional information regarding University policy regarding relief based on medical grounds appears in Appendix B.

Confusion regarding how to submit the report or what must be submitted will not be considered acceptable excuses. A report that is incomplete in any respect when submitted either as a hard copy or to turnitin.com will be deemed late even if handed in on time.

Use of the Essay Drop Box for hard copies is at the student's risk.

Attendance in Laboratories

Laboratory attendance is mandatory in this course. As a result, we make 6 marks (3 per term) available for those who attend. During each term, students will lose 1 of the 3 marks associated with attendance for each laboratory that they fail to attend in the absence of relief based on medical or other personal grounds that in the judgment of the laboratory instructor warrant relief or in the absence of relief based on religious accommodation. No documentation is required for laboratory attendance relief.

Research Participation

To earn the 4 laboratory marks devoted to the research participant pool requirement, all students must earn 4 research participation credits. One credit may be earned by showing up at an appointed place and at an appointed time to serve as a participant for up to 1 hour in a fourth-year thesis or faculty research project at Huron University College. Alternatively, 1 credit may be earned by writing a summary of an approved research article in lieu of research participation. **The required total of 4 credits may be earned with any combination of research participation and/or article summaries.**

Appointments to participate in such research studies can be made only through a platform called SONA, a link to which will be available on the OWL website. Students who show up for their appointed time and place will get 1 credit, even if the project takes less than an hour and even if they refuse to participate after reading the Letter of Information that describes what participation entails. Students who sign up, but then fail to show up at the appointed place and time will not only have to make up the missed hour, but must also complete a penalty hour in order to obtain full credit. For example, a student who attends three 1-hour projects and misses the fourth, must earn 2 more credits, for a total of 5, to obtain the 4 laboratory marks devoted to the Research Participant Pool.

Note that participation in other research participant pools such as the UWO participant pool, or participation in student projects other than those connected with the participant pool at Huron University College will not be credited.

Students who prefer to write a summary of a research article in lieu of research participation will find the articles to be summarized on the course website on OWL. One summary is worth 1 research credit and will be graded on a pass/fail basis by the student's laboratory instructor. Research summaries should be typed, double-spaced and in 12-point font. Research summaries should not exceed 2 pages.

Research credit certificates along with any article summaries necessary to total 4 (or more if a student has acquired penalties for no-shows) must be given to the student's laboratory instructor by the last day of classes but may be turned in any time before that.



Appendix to Course Outlines

Prerequisite Information

Students are responsible for ensuring that they have successfully completed all course prerequisites. Unless you have either the requisites for this course or written special permission from your Provost and Dean to enrol in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

Conduct of Students in Classes, Lectures, and Seminars

Membership in the community of Huron University College and the University of Western Ontario implies acceptance by every student of the principle of respect for the rights, responsibilities, dignity and well-being of others and a readiness to support an environment conducive to the intellectual and personal growth of all who study, work and live within it. Upon registration, students assume the responsibilities that such registration entails. The academic and social privileges granted to each student are conditional upon the fulfillment of these responsibilities.

In the classroom, students are expected to behave in a manner that supports the learning environment of others. Students can avoid any unnecessary disruption of the class by arriving in sufficient time to be seated and ready for the start of the class, by remaining silent while the professor is speaking or another student has the floor, and by taking care of personal needs prior to the start of class. If a student is late, or knows that he/she will have to leave class early, be courteous: sit in an aisle seat and enter and leave quietly.

Please see the *Code of Student Rights and Responsibilities* at:

<http://www.huronuc.ca/CurrentStudents/StudentLifeandSupportServices/StudentDiscipline>

Technology

It is not appropriate to use technology (such as, but not limited to, laptops, cell phones) in the classroom for non-classroom activities. Such activity is disruptive and is distracting to other students and to the instructor, and can inhibit learning. Students are expected to respect the classroom environment and to refrain from inappropriate use of technology and other electronic devices in class.

Academic Accommodation for Medical/Non-Medical Grounds

Students who require special accommodation for tests and/or other course components must make the appropriate arrangements with the Student Development Centre (SDC). Further details concerning policies and procedures may be found at:

http://www.sdc.uwo.ca/ssd/?requesting_acc

(a) Medical Grounds for assignments worth 10% or more of final grade: Go Directly to Academic Advising

University Senate policy, which can be found at

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/accommodation_medical.pdf,

requires that all student requests for accommodation on medical grounds for assignments worth 10% or more of the final grade be made directly to the academic advising office of the home faculty (for Huron students, the “home faculty” is Huron), with supporting documentation in the form (minimally) of the Senate-approved Student Medical Certificate found at:

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform_15JUN.pdf.

The documentation is submitted in confidence and will not be shown to instructors. The advisors will contact the instructor when the medical documentation is received, and will outline the severity and duration of the medical challenge as expressed on the Student Medical Certificate and in any other supporting documentation. The student will be informed that the instructor has been notified of the presence of medical documentation, and will be instructed to work as quickly as possible with the instructor on an agreement for accommodation. The instructor will not normally deny accommodation where appropriate medical documentation is in place and where the duration it describes aligns with the due date(s) of assignment(s). Before denying a request for accommodation on medical grounds, the instructor will consult with the Provost and Dean. The instructor’s decision is appealable to the Provost and Dean.

(b) Accommodation on Medical Grounds for assignments worth less than 10% of final grade: Consult Instructor Directly

When seeking accommodation on medical grounds for assignments worth less than 10% of the final course grade, the student should contact the instructor directly. The student need only share broad outlines of the medical situation. The instructor **may** require the student to submit documentation to the academic advisors, in which case she or he will advise the student and inform the academic advisors to expect documentation.

The instructor may not collect medical documentation. The advisors will contact the instructor when the medical documentation is received, and will outline the severity and duration of the medical challenge as expressed on the Student Medical Certificate and in any other supporting documentation. The student will be informed that the instructor has been notified of the presence of medical documentation, and will be instructed to work as quickly as possible with the instructor on an agreement for accommodation. The instructor will not normally deny accommodation where appropriate medical documentation is in place and where the duration it describes aligns with the due date(s) of assignment(s). Before denying a request for accommodation on medical grounds, the instructor will consult with the Provost and Dean. The instructor's decision is appealable to the Provost and Dean.

(c) Non-medical Grounds: Consult Instructor Directly

Where the grounds for seeking accommodation are not medical, the student should contact the instructor directly. Late penalties may apply at the discretion of the instructor. Apart from the exception noted below, academic advisors will not be involved in the process of accommodation for non-medical reasons.

Where a student seeks accommodation on non-medical grounds where confidentiality is a concern, the student should approach an academic advisor with any documentation available. The advisors will contact the instructor after the student's request is received, and will outline the severity and duration of the challenge without breaching confidence. The student will be informed that the instructor has been notified that significant circumstances are affecting or have affected the student's ability to complete work, and the student will be instructed to work as quickly as possible with the instructor on an agreement for accommodation. Before denying a request for accommodation where documentation has been submitted to an academic advisor, the instructor will consult with the Provost and Dean. The instructor's decision is appealable to the Provost and Dean.

Statement on Academic Offences

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf

Statement on Academic Integrity

The International Centre for Academic Integrity defines academic integrity as "a commitment, even in the face of adversity, to five fundamental values: honesty, trust, fairness, respect, and responsibility. From these values flow principles of behaviour that enable academic communities to translate ideals to action." (CAI Fundamental Values Project, 1999).

A lack of academic integrity is indicated by such behaviours as the following:

- Cheating on tests;
- Fraudulent submissions online;
- Plagiarism in papers submitted (including failure to cite and piecing together unattributed sources);
- Unauthorized resubmission of course work to a different course;
- Helping someone else cheat;
- Unauthorized collaboration;
- Fabrication of results or sources;
- Purchasing work and representing it as one's own.

Academic Integrity: Importance and Impact

Being at university means engaging with a variety of communities in the pursuit and sharing of knowledge and understanding in ways that are clear, respectful, efficient, and productive. University communities have established norms of academic integrity to ensure responsible, honest, and ethical behavior in the academic

work of the university, which is best done when sources of ideas are properly and fully acknowledged and when responsibility for ideas is fully and accurately represented.

In the academic sphere, unacknowledged use of another's work or ideas is not only an offence against the community of scholars and an obstacle to academic productivity. It may also be understood as fraud and may constitute an infringement of legal copyright.

A university is a place for fulfilling one's potential and challenging oneself, and this means rising to challenges rather than finding ways around them. The achievements in an individual's university studies can only be fairly evaluated quantitatively through true and honest representation of the actual learning done by the student. Equity in assessment for all students is ensured through fair representation of the efforts by each.

Acting with integrity at university constitutes a good set of practices for maintaining integrity in later life. Offences against academic integrity are therefore taken very seriously as part of the university's work in preparing students to serve, lead, and innovate in the world at large.

A university degree is a significant investment of an individual's, and the public's, time, energies, and resources in the future, and habits of academic integrity protect that investment by preserving the university's reputation and ensuring public confidence in higher education.

Students found guilty of plagiarism will suffer consequences ranging from a grade reduction to failure in the course to expulsion from the university. In addition, a formal letter documenting the offence will be filed in the Provost and Dean's Office, and this record of the offence will be retained in the Provost and Dean's Office for the duration of the student's academic career at Huron University College.

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com.

Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating.

Personal Response Systems ("clickers") may be used in some classes. If clickers are to be used in a class, it is the responsibility of the student to ensure that the device is activated and functional. Students must see their instructor if they have any concerns about whether the clicker is malfunctioning. Students must use only their own clicker. If clicker records are used to compute a portion of the course grade:

- the use of somebody else's clicker in class constitutes a scholastic offence,
- the possession of a clicker belonging to another student will be interpreted as an attempt to commit a scholastic offence.

Policy on Special Needs

Students who require special accommodation for tests and/or other course components must make the appropriate arrangements with the Student Development Centre (SDC). Further details concerning policies and procedures may be found at:

http://www.sdc.uwo.ca/ssd/?requesting_acc

Attendance Regulations for Examinations

A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations:

- 1) A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year.
- 2) Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Provost and Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Provost and Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Provost and Dean of the Faculty offering the course will communicate that decision to the Provost and Dean of the Faculty of registration.

Class Cancellations

In the event of a cancellation of class, every effort will be made to post that information on the Huron website, <http://www.huronuc.ca/AccessibilityInfo> (“Class Cancellations”).

Mental Health @ Western

Students who are in emotional/mental distress should refer to Mental Health @ Western <http://www.uwo.ca/uwocom/mentalhealth/> for a complete list of options about how to obtain help.

Academic Advising

For advice on course selections, degree requirements, and for assistance with requests for medical accommodation [see above], students should contact an Academic Advisor in Huron’s Student Support Services (huronsss@uwo.ca). An outline of the range of services offered is found on the Huron website at: <http://www.huronuc.ca/CurrentStudents/AcademicAdvisorsandServices>

Department Chairs and Program Directors and Coordinators are also able to answer questions about their individual programs. Their contact information can be found on the Huron website at: <http://www.huronuc.ca/Academics/FacultyofArtsandSocialScience>